

**ALBERT CITY-TRUESDALE CSD
ANNUAL MEETING OF RETIRING BOARD
School Library – September 18, 2017 – 5:00 p.m.**

Board members present: Bryan Beckman, Jen Holt, Kayla McCarthy, Jake Heuton and Luke Peterson. Also present Superintendent Olsen, Principal Voyles, and Board Secretary Ellrich.

New teaching staff members, Hallie Elhers and Kayla Ronfeldt were present to meet the board. Also present Linn Lovin.

Regular board meeting called to order by McCarthy at 5:00 p.m.

Motion by Beckman, seconded by Peterson to approve the agenda as presented. Motion carried 5-0.

Motion by Holt, seconded by Beckman to approve the consent agenda including minutes of the past board meetings, financial reports, summary list of bills and open enrollments. Motion carried 5-0.

Superintendent Annual Report was presented by Superintendent Olsen. Mr. Olsen discussed Fiscal year 2016-2017 expenditures, 6th grade students participated in History Day competition, Fourteen 6th grade students were promoted to 7th grade, athletic fields demo and building upgrades.

Superintendent Olsen presented the Board Secretary/Treasurer's report highlighting the financial reports.

Superintendent Olsen reviewed the Official Canvass of Board Election and Acknowledgement of Service.

Motion by Beckman, seconded by Peterson to adjourn at 5:24 p.m. Motion carried 5-0.

Kim Ellrich
Board Secretary

Kayla McCarthy
Board President

ALBERT CITY-TRUESDALE CSD
Organizational Board of Director's Meeting
School Library – September 18, 2017– 5:00 p.m.

Board members present: Kayla McCarthy, Jen Holt, Jake Heuton, Luke Peterson and Linn Lovin. Also present: Superintendent Olsen, Principal Voyles, and Board Secretary Ellrich.

Regular board meeting called to order by McCarthy at 5:28 p.m.

Motion by Heuton, seconded by Holt to appoint Kim Ellrich as Board Secretary. Motion carried 5-0. Ellrich was sworn in.

Motion by Holt, seconded by Heuton to appoint Kim Ellrich, Board Secretary as temporary chairperson. Motion carried 5-0.

McCarthy was nominated for president. Heuton motioned, seconded by Peterson that nominations cease. Motion carried 5-0.

Motion by Holt, seconded by Peterson to approve Kayla McCarthy as president. Motion carried 5-0.

Heuton was nominated for vice president. Motion by Holt, seconded by Peterson that nominations cease. Motion carried 5-0.

Motion by Holt, seconded by Lovin to approve Jake Heuton as vice president. Motion carried 5-0.

McCarthy was sworn in as president and Heuton was sworn in as vice president.

Motion by Heuton, seconded by Peterson to approve the official depository for district funds. Community State Bank, with limits of \$4,000,000. Motion carried 5-0.

Motion by Holt, seconded by Peterson to approve Ahlers Law Firm as district attorney. Motion carried 5-0.

Motion by Holt, seconded by Heuton to approve Regular meetings of the board will be held on the 3rd Monday of each month at 5:30 p.m. Motion carried 5-0.

Discussion items- Superintendent Olsen discussed IASB Convention in November.

Motion by Heuton, seconded by Peterson to approve Voyles as Equity and Affirmative Action Coordinator; Voyles as Title IX Coordinator; Olsen and Voyles Teacher Quality Committee. Motion carried 5-0.

IASB Delegate Assembly appointment: No Action

Motion by Holt, seconded by Lovin to approve the IDATP agreement as presented. Motion carried 5-0.

Motion by Peterson, seconded by Heuton to approve the Annual Progress Report as presented. Motion carried 5-0.

Motion by Holt, seconded by Peterson to approve the boiler/heating repair bid as presented. Motion carried 5-0.

Motion by Heuton; seconded by Lovin to approve the baseball and football fields demo bid as presented. Motion carried 5-0.

Principal Report-PD Day, PRESS intervention, rounding conversations, TK and PK, Watch Dog kick off night and Valero's staff breakfast and donation.

Superintendent Report-summer projects, 2017-2018 enrollment, custodial position and transportation director. Also EMC dividend check.

Motion by Holt; seconded by Lovin to adjourn at 6:22 p.m. Motion carried 5-0.

Next regular board meeting is October 16th , 2017 at 5:30 p.m.

Kim Ellrich
Board Secretary

Kayla McCarthy
Board President

INVOICES LISTED FOR APPROVAL

8-18-17 through 9-13-17

<u>General Fund</u>		
A&M Laundry	cleaning service	64.00
AFLAC	payroll deductions	82.44
AG Partners	fuel	529.78
Alliant Energy	electricity	2,834.01
Anderson's Auto	vehicle work	700.06
Vickey Bauer-Roberts	travel expense	11.10
Gina Blomberg	used saxophone	200.00
Breakout	supplies	125.00
Cardmember Services	elem supplies, toner	1,738.94
Central Iowa Distributing	supplies	1,151.95
City of Albert City	water/sewer	333.80
Clausen Hardware	supplies	152.50
Crossroads	gasoline	290.13
Anna Davis	used flute	37.50
Department of Education	bus inspections	400.00
EMC Life	insurance	201.50
Fareway	supplies	30.13
Fire Proof Plus	inspection	81.50
Graham Tire	tires	751.96
HyVee	supplies	235.40
US Treasury	FICA, federal withholding	13,938.88
IASB	background checks	83.00
IPERS	IPERS	9,065.46
State of Iowa	elevator inspection	495.00
ISEBA	Med Ins Payable	13,759.20
Janitor's Closet	supplies	1,564.81
Leo's Kitchens	countertop	300.00
Master Teacher	awards	26.03
Newell-Fonda CSD	supplies	17.67
Oversized Load BBQ	staff dinner	550.00
SAI	prof development	175.00
School Specialty	supplies	321.65
Storm Lake Times	publications	176.20
TASC	payroll deductions	946.54
Thomas Bus Sales	supplies	6.70
Treasurer, State of Iowa	state withholding	2,321.00
Uline	mats	247.69
Vakulskas	payroll deductions	150.00
Sarah Voyles	travel expense	122.08
Windstream	telephone	457.04
Vocabulary Spelling City	subscription	218.25
<u>Management Levy Fund</u>		
ISEBA	insurance	1,455.28
<u>SAVE Fund</u>		
Aronson Painting	west wing renovation	5,868.79
Clausen Hardware	west wing renovation	16,822.51
Dan Lullman	west wing renovation	1,250.00
Garbage Hauling Service	west wing renovation	1,194.60
Power Solutions	west wing renovation	28,487.36
Snook's Carpet	west wing renovation	19,533.48
<u>PPEL Fund</u>		
ICN	internet	142.24
School Bus Sales	bus cameras	9,020.00
School Specialty	tables	2,308.72
<u>School Nutrition Fund</u>		
Anderson Erickson	groceries	410.27
Fareway	groceries	226.58
Martin Bros	groceries	4,124.58