

**ALBERT CITY-TRUESDALE CSD
ANNUAL MEETING OF RETIRING BOARD
School Library – September 17, 2018 – 5:30 p.m.**

Board members present, Kayla McCarthy, Jake Heuton, Luke Peterson, Jen Holt and Linn Lovin. Also present Superintendent Dicks, Principal Voyles, and Board Secretary Ellrich.

Regular board meeting called to order by McCarthy at 5:30 p.m.

Motion by Holt, seconded by Peterson to approve the agenda as presented. Motion carried 5-0.

Motion by Heuton, seconded by Lovin to approve the consent agenda including minutes of the past board meetings, financial reports, summary list of bills and open enrollments. Motion carried 5-0.

Superintendent Annual Report- Mr. Dicks discussed Fiscal year 2017-2018 expenditures.

Superintendent Dicks presented the Board Secretary/Treasurer's report highlighting the financial reports.

Motion by Heuton, seconded by Peterson to adjourn at 5:46 p.m. Motion carried 5-0.

Kim Ellrich
Board Secretary

Kayla McCarthy
Board President

ALBERT CITY-TRUESDALE CSD
Organizational Board of Director's Meeting
School Library – September 17, 2018– 5:30 p.m.

Board members present: Kayla McCarthy, Jen Holt, Jake Heuton, Luke Peterson and Linn Lovin. Also present: Superintendent Dicks, Principal Voyles, and Board Secretary Ellrich.

Regular board meeting called to order by McCarthy at 5:47 p.m.

Motion by Holt, seconded by Lovin to appoint Kim Ellrich as Board Secretary and Marcia Johnson as Treasurer. Motion carried 5-0. Ellrich was sworn in.

Motion by Lovin, seconded by Peterson to appoint Kim Ellrich, Board Secretary as temporary chairperson. Motion carried 5-0.

McCarthy was nominated for president. Peterson motioned, seconded by Heuton that nominations cease. Motion carried 5-0.

Motion by Heuton, seconded by Lovin to approve Kayla McCarthy as president. Motion carried 5-0.

Heuton was nominated for vice president. Motion by Lovin, seconded by Peterson that nominations cease. Motion carried 5-0.

Motion by Lovin, seconded by Peterson to approve Jake Heuton as vice president. Motion carried 5-0.

McCarthy was sworn in as president and Heuton was sworn in as vice president.

Motion by Heuton, seconded by Holt to approve the official depository for district funds. Community State Bank, with limits of \$3,000,000. Motion carried 5-0.

Motion by Lovin, seconded by Peterson to approve Ahlers Law Firm as district attorney. Motion carried 5-0.

Motion by Holt, seconded by Lovin to approve Regular meetings of the board will be held on the 3rd Monday of each month at 5:30 p.m. Motion carried 5-0.

Delegations-none

Motion by Holt, seconded by Heuton to approve Voyles as Equity and Affirmative Action Coordinator; Voyles as Title IX Coordinator; Dicks and Voyles Teacher Quality Committee. Motion carried 5-0.

Motion by Heuton; seconded by Holt to appoint Linn Lovin as delegate assembly representative. Motion carried 5-0.

Motion by Heuton, seconded by Lovin to approve the IDATP agreement for 2018-19 SY. Motion carried 5-0.

Motion by Holt, seconded by Peterson to approve the IASB legislative priorities as presented. Motion carried 5-0.

Motion by Lovin, seconded by Holt to approve the technology policy as presented. Motion carried 5-0.

Motion by Heuton; seconded by Heuton to approve purchase of Robots4Autism as presented. Motion carried 5-0.

Motion by Holt; seconded by Lovin to approve letter of employment-Deb Jesse. Motion carried 5-0.

Principal Report- Mrs. Voyles discussed Watch Dog kick off night, PD science standards, Mystery Science, AC-T mission statement, screening assessments and she expressed a thank you to Linn Lovin.

Superintendent Report- Mr. Dicks discussed summer projects, ball diamonds, custodian, furniture purchase and upcoming meetings that he will be attending.

Motion by Holt; seconded by Lovin to adjourn at 6:51 p.m. Motion carried 5-0.

Next regular board meeting is October 15th, 2018 at 5:30 p.m.

Kim Ellrich
Board Secretary

Kayla McCarthy
Board President

INVOICES LISTED FOR APPROVAL

8-17-18 through 9-14-18

<u>General Fund</u>		
A&M Laundry	supplies	53.00
AG Partners	fuel	1,042.97
Ahlers & Cooney	legal services	79.50
Alliant Energy	electricity	2,841.92
Beaver Tree Service	tree removal	375.00
Julie Bjork	supplies	30.58
Cardmember Services	travel expense, supplies	598.52
Central Iowa Distributing	supplies	2,605.03
City of Albert City	water	285.65
Clausen Hardware	supplies	135.52
Coffman's Locksmith	lock work	568.00
Dan Lullman	supplies	32.51
Department of Education	bus inspection	320.00
Diamond Vogel	paint	39.39
Druide Informatique	subscriptions	250.00
EMC Life	insurance	258.18
Erin Rabel, DC	physical	70.00
HyVee	staff meals	980.79
US Treasury	FICA, federal withholding	12,959.71
ICCC	training	60.00
IPERS	IPERS	9,449.22
ISEBA	insurance	15,924.62
Janitor's Closet	supplies	1,494.88
JMC Computer	software	173.60
Laurens Plumbing	repairs	222.99
Mike's Pest Control	pest control	120.00
Rebecca Nicholson	supplies	214.11
North Lake Truck	bus repairs	96.30
Northwest AEA	wall art	249.43
One Source	background checks	192.50
Pocahontas Area CSD	open enrollment	212.47
Sac City Hardware	tools, supplies	1,113.21
Scholastic Reading	subscriptions	361.00
Laura Sievers	supplies	140.00
Spelling City	supplies	259.20
State of Iowa	elevator inspection	495.00
Storm Lake Times	ads/publications	55.60
TASC	payroll fees	77.76
Teaching Strategies	supplies	135.85
Thomas Bus Sales	vehicle repairs	1,375.46
Treasurer, State of Iowa	state withholding	2,401.00
Sarah Voyles	travel expense	14.44
Walmart	supplies	72.37
Watch D.O.G.S.	supplies	48.02
Websites to Impress	website hosting	415.00
Windstream	telephone	457.70
Kelly Wolff	supplies	26.40
<u>Management Fund</u>		
Olsen-Culp	insurance	213.00
<u>SAVE Fund</u>		
Dan Lullman	cabinetry	4,375.00
FM Acoustical	celing work	1,862.00
Garbage Hauling Service	construction disposal	934.60
Power Solutions	electrical work	1,576.20
Snook's Carpet	carpet	29,366.32
Walsh Door	doors	2,937.00
<u>PPEL Fund</u>		
Cardmember Services	hardware	798.98
ICN	internet	409.84
Midwest Fence	fencing	872.90
<u>Nutrition Fund</u>		
Anderson Erickson	groceries	525.73
Fareway	groceries	135.38
FrigiTec	supplies	54.46
Martin Brothers	groceries	5,550.36