

**ALBERT CITY-TRUESDALE CSD
ANNUAL MEETING OF RETIRING BOARD
School Library – September 19, 2016 – 5:30 p.m.**

Board members present: Bryan Beckman, Jen Holt, Kayla McCarthy, Jake Heuton and Luke Peterson. Also present Superintendent Rob Olsen, Principal Sarah Voyles, and Board Secretary Kim Ellrich.

Also in attendance Kevin Jesse and C.J. Bean members of the Buena Vista County Fair Board. New teaching staff members were present to meet the board.

Regular board meeting called to order by Bryan Beckman at 5:35 p.m.

Motion by McCarthy, seconded by Holt to approve the agenda as presented. Motion carried 5-0.

Motion by Peterson, seconded by Heuton to approve the consent agenda including minutes of the past board meetings, financial reports, summary list of bills and open enrollments. Motion carried 5-0.

Communications- thank you note was read from Alex Watters.

Delegations- Kevin Jesse and C.J. Bean presented a proposal for the lights from the football field to be donated to the Buena Vista County Fair to be used around the horse arena.

Superintendent Annual Report was presented by Superintendent Olsen. Mr. Olsen discussed Fiscal year 2016 expenditures, Unspent Authorized Budget increase, 6th grade students participated in History Day competition, Nine 6th grade students were promoted to 7th grade, enrollment, athletic fields advisory council and building upgrades.

Superintendent Olsen presented the Board Secretary/Treasurer's report highlighting the financial reports.

Motion by Holt, seconded by McCarthy to adjourn at 6:10 p.m. Motion carried 5-0.

Kim Ellrich
Board Secretary

Bryan Beckman
Board President

ALBERT CITY-TRUESDALE CSD
Organizational Board of Director's Meeting
School Library – September 19, 2016– 5:30 p.m.

Board members present: Bryan Beckman, Kayla McCarthy, Jen Holt, Jake Heuton and Luke Peterson. Also present: Superintendent Rob Olsen, Principal Sarah Voyles, and Board Secretary Kim Ellrich.

Regular board meeting called to order by Bryan Beckman at 6:12 p.m.

Motion by Heuton, seconded by McCarthy to appoint Kim Ellrich as Board Secretary. Motion carried 5-0. Ellrich was sworn in.

Motion by Holt, seconded by Heuton to appoint Kim Ellrich, Board Secretary as temporary chairperson. Motion carried 5-0.

McCarthy was nominated for president. Heuton motioned, seconded by Peterson that nominations cease. Motion carried 5-0.

Motion by Beckman, seconded by Peterson to approve Kayla McCarthy as president. Motion carried 5-0.

Heuton was nominated for vice president. Motion by Holt, seconded by Beckman that nominations cease. Motion carried 5-0.

Motion by Beckman, seconded by Holt to approve Jake Heuton as vice president. Motion carried 5-0.

McCarthy was sworn in as president and Heuton was sworn in as vice president.

Motion by Beckman, seconded by Peterson to approve the official depository for district funds. Community State Bank, with limits of \$4,000,000. Motion carried 5-0.

Motion by Holt, seconded by Beckman to approve Ahlers Law Firm as district attorney. Motion carried 5-0.

Motion by Beckman, seconded by Holt to approve Regular meetings of the board will be held on the 3rd Monday of each month at 5:30 p.m. Motion carried 5-0.

Discussion items- Superintendent Olsen discussed IASB Convention in November.

Motion by McCarthy, seconded by Holt to approve the Modified Allowable Growth in the amount of \$67,778.88. Motion carried 5-0.

IASB Delegate tabled until October board meeting.

Motion by Heuton, seconded by Peterson to approve the IDATP agreement as presented. Motion carried 5-0.

Motion by Beckman, seconded by Peterson to approve the Annual Progress Report as presented. Motion carried 5-0.

Motion by Heuton, seconded by Beckman to approve TLC Sharing Agreement as presented. Motion carried 5-0.

Motion by Heuton, seconded by Holt to approve board policy review as presented. Motion carried 5-0.

Motion by Beckman, seconded by Heuton to approve Voyles as Equity and Affirmative Action Coordinator; Voyles as Title IX Coordinator; Olsen and Voyles Teacher Quality Committee. Motion carried 5-0.

Motion by Holt; seconded by Peterson to approve personnel items as presented. Motion carried 5-0.

Principal Report-New staff, TLC, website updates, staff feedback, Watch DOGS, Grandparent's Day, Maker Fair, class reunion 1966-1970 and universal screenings for math and reading.

Superintendent Report- EMC Insurance and superintendent's schedule.

Motion by Holt, seconded by Beckman to adjourn at 7:10 p.m. Motion carried 5-0.

Next regular board meeting is October 17, 2016 at 5:30 p.m.

Kim Ellrich
Board Secretary

Kayla McCarthy
Board President

INVOICES LISTED FOR APPROVAL

8-11-16 through 9-14-16

General Fund

A&M Laundry	cleaning services	128.00
AFLAC	payroll deductions	348.44
AG Partners	fuel	507.67
Ahlers & Cooney	legal services	50.00
AC-T Petty Cash	postage	144.32
Alliant Energy	utilities	2,501.24
Anderson's Auto	repairs, supplies	965.26
Aurelia CSD	open enrollment	12,732.00
BVRMC	CPR class	270.00
Cardmember Services	supplies	388.74
Central Iowa Distributing	supplies	692.70
City of Albert City	water/sewer	1,031.20
Clausen Hardware	supplies	378.84
Community State Bank	payroll bank fees	85.60
Cornwell, Frideres, Maher	audit	3,420.00
Crossroads	fuel	145.41
Department of Education	bus inspections	400.00
Emergency Medical Products	supplies	104.47
EMC Life	insurance	425.00
Erickson Welding	cart	10.00
Deb Falkena	supplies	61.76
Graham Tire	repairs	89.95
Grow's Garbage Service	disposal service	102.00
US Treasury	FICA, federal withholding	12,626.78
Iowa Division of Labor Services	boiler inspection	120.00
IPERS	IPERS	8,002.86
ISFIS	GASB 45 services	1,250.00
Iowa Workforce Development	conveyance inspection	495.00
ISEBA	insurance	29,289.02
Jake's Phone Systems	repairs	75.00
Janitor's Closet	supplies	62.00
Lexia Learning	Core5	1,170.00
Melanders	repairs	265.00
Tim Mohr	keys	20.00
Oversized Load BBQ	staff meal	375.00
Prairie Lakes AEA	lamination	2.40
Scholastic	supplies, books	443.87
School Specialty	supplies	893.38
Storm Lake Times	publications	34.60
TASC	payroll deductions	1,556.05
Teaching Strategies	assessments	198.55
Thomas Bus Sales	supplies	147.32
Treasurer, State of Iowa	state withholding	2,106.00
Unitypoint	physical	175.00
Walmart	supplies	10.36
Alex Watters	inservice	300.00
Windstream	telephone	460.21

Management Fund

ISEBA	insurance	2,047.98
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SAVE Fund

Aronson Painting	east wing renovation	3,952.76
Feld Fire Equipment	fire equipment	6,394.60
FM Acoustical	east wing renovation	46,506.00
J&S Construction	east wing renovation	3,255.56
Power Solutions	electrical work	100,283.97

PPEL Fund

B&R Moving	equipment moving	1,875.00
Clausen Hardware	duct work	2,803.04
ICN	internet	588.42
Prairie Lakes AEA	internet	340.00
Websites to Impress	website design/hosting	2,015.00

School Nutrition Fund

Albert City-Truesdale CSD	payroll expenses	5,871.14
Anderson Erickson	groceries	388.58
Fareway	groceries	243.50
Martin Bros	groceries	4,793.62

Activity Fund

Pepsi-Cola	vending machine	135.26
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