

ALBERT CITY-TRUESDALE COMMUNITY SCHOOL  
BOARD OF DIRECTORS ~ REGULAR MEETING  
Tuesday, July 22, 2025 - 11:00 a.m.  
Albert City - Truesdale - Library

***The mission of the Albert City-Truesdale School is to offer equal opportunities for all students to develop the knowledge, skills and character necessary to successfully live in their ever changing, global world of work, community and family.***

1. Call to Order and Roll Call - McCarthy called the meeting to order at 11:02 a.m. with Directors McCarthy, Heuton, Peterson, also Superintendent Jungers, Principal Dirks and Board Secretary Ellrich present.
2. Welcome Visitors- none present
3. Approval of Agenda Peterson moved, seconded by Heuton to approve the amended agenda adding 7.m. GASB 75 Valuation, motion carried 3-0.
4. Consent Agenda Heuton moved, seconded by Peterson to approve the consent agenda as presented, motion carried 3-0.
  - a. Approval of Minutes as presented
  - b. Summary List of Bills as presented
  - c. Financial Reports as presented
  - d. Free/Reduced Meal Application Approval as presented
  - e. Board Policy Review-104, 104.E1, 104.E2, 104.E3, 211, 402.02, 402.03, 405.02, 411.02, 501.03, 501.09, 501.9R1, 507.09, 507.09R1, 503.10, 505.05, 507.01, 603.01, 603.05, Triennial Wellness Assessment, rescinded 106.01, review and revision of board policies and included to remove all legal reference as allowed by law.
  - f. Open Enrollment- as presented
  - g. Substitute Pay 2025-26 as presented
5. Communications/Celebrations-none
6. Discussion Items-none
7. Action Items
  - a. AEA Service Agreement Peterson moved, Heuton seconded to approve AEA service agreement for \$4,495.39, motion carried 3-0.
  - b. SIAC Membership Heuton moved, Peterson seconded to approve SIAC membership list as presented, motion carried 3-0.
  - c. DDSDP - revised 2025 Peterson moved, Heuton seconded to approve the DDSDP Plan as presented, motion carried 3-0.
  - d. 25-26 Handbooks - 25-26 Parent Handbook, 25-26 Preschool Handbook, 25-26 After School Club Handbook Heuton moved, Peterson seconded to approve all handbook changes as presented, motion carried 3-0.
  - e. CHRI Policy - created 2025 Peterson moved, Heuton seconded to approve CHRI Policy as presented, motion carried 3-0.
  - f. Small Gym Mats Peterson moved, Heuton seconded to approve Sports Graphics for \$6,571.00 for small gym mats, motion carried 3-0.
  - g. FOSS Science Curriculum Heuton moved, Peterson seconded to approve purchase of FOSS Science kits for \$40,039.30, motion carried 3-0.
  - h. 2025-26 Fees Peterson moved, Heuton seconded to approve fee schedule as presented, motion carried 3-0.
  - i. Legislative Priorities Heuton moved, Peterson seconded to approve the Legislative Priorities as presented, motion carried 3-0.
  - j. Bread and Milk Bids 2025-26 Heuton moved, Peterson seconded to approve bread and milk bids as presented, motion carried 3-0.
  - k. Shared Special Education Teacher/Director Heuton moved, Peterson seconded to approve the addition of a shared Special Education teacher/director, motion carried 3-0.

- i. LPL Use Authorization Agreement Peterson moved, Heuton seconded to approve the LPL use authorization agreement allowing Kim Ellrich, Board Secretary, , Board President, and Dick Jungers, Superintendent to act on behalf of the district related to the CD's with LPL, motion carried 3-0
        - m. GASB 75 Valuation Peterson moved, Heuton seconded to approve GASB 75 Valuation at \$1,000.00 for 2025-2026, motion carried 3-0.
        - n. Personnel Heuton moved, Peterson seconded to approve the resignation of Rikki Lieb, motion carried 3-0.
          - i. Resignations
            - 1. Rikki Lieb-Paraprofessional
          - ii. Contracts/Letters of Employment
- 8. Informational Items
  - a. Principal's Reports- Ms. Dirks discussed the school's garage sale, storage rooms, new folding chairs, Board Appreciation lunch, Open House on August 20th, also Ms. Dirks, along with Mrs. Spragg, Mrs. Bjork and Mrs. Mouw will be attending the Iowa Reading Summit. In August Ms. Dirks will attend the SAI Conference.
  - b. Superintendent's Report- Mr. Jungers discussed the installation of the HVAC units, mower lease program, training for board members on the new open meetings regulations, updated camera system, and transportation to summer activities.
  - c. Board Sharing- maintenance of school grounds
- 9. Adjournment Peterson moved, seconded by Heuton to adjourn the meeting at 11:55 a.m, motion carried 3-0.

Next Meeting: Tuesday August 19, 2025 at 12:30 p.m. SIAC meeting with regular board meeting to follow.

Kim Ellrich  
Board Secretary

Kayla McCarthy  
President

## Invoices Listed for Approval

6/14/2025 through 7/18/2025

General Fund

AFLAC	Med Ins Payable	1,160.64
AGState	Fuel	247.86
Albert City-Truesdale Flex Account	Depend Care Payable	416.74
Alliant Energy	Electricity	289.45
Alta-Aurelia CSD	Open Enrollment	49,046.00
BASE	Med Ins Payable	2,171.15
Brew Oil	Fuel	511.78
Cambium Assessment	Testing	69.00
Carroll Refuse Service	garbage/disposal	371.70
Central Iowa Distributing	Supplies	7,194.00
City of Albert City	water/sewer	304.00
Commercial Lighting	lightinig supplies	1,195.22
Community State Bank	Wire Fee	26.00
William Conlin	Mileage	173.32
D&D Auto	Repairs	466.16
Elan Financial Services	Supplies	1,055.24
Feld Fire Equipment	Inseptions	144.00
Follett School Solutions	Library site license	854.52
IASB	25-26 dues	1,244.00
Iowa Division of Labor Services	Inseption	495.00
IPERS	IPERS Payable	17,797.78
Iowa Testing Programs	testing	246.25
ISEBA	Med Ins Payable	27,999.99
Mike's Pest Control	pest control	120.00
Nelnet	Online Pmt Fees	1.23
Newell-Fonda CSD	Open Enrollment/Operational Sharing	200,444.40
Overhead Door	Repairs	273.76
Pocahontas Area Community School	Open Enrollment	8,362.52
PQL Lighting	lighting supplies	168.80
Rays Mid-Bell Music	Supplies/Repairs	1,206.00
Renaissance	Annual Subscription	208.00
RSAl	Membership Dues	750.00
School Bus Sales	Repairs	1,208.91
Sioux Central CSD	Whole Grade Sharing	335,585.07
Spencer CSD	SE Tuition	9,439.31
Storm Lake Times Pilot	ads/publications	245.50
Treasurer, State of Iowa	State Withholding	2,489.00
TSYS Merchant Solutions	Online Pmt Fees	23.96
US Treasury	Federal Withholding	40,189.82
VOYA 403B	TSA Payable	6,170.00

Management Levy Fund

EMC Insurance	Insurance Premiums	157,987.00
First Dakota Indemnity Co	WC Premium	2,870.00
Iowa Local Govt Risk Pool	Natural Gas Risk Pool	41,243.90
Stille, Pierce & Pertzborn	Excess Liability	6,826.60
Storm Protection Fund	storm protection 2025	9,740.00

Physical Plant & Equipment Levy

Access Elevator & Lifts	Repairs	925.00
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Access Systems Leasing	copier lease	496.02
Advanced Network Professionals	Network upgrade	16,714.80
Central Iowa Distributing	floor refinishing	5,455.00
Feld Fire Equipment	photo detector	869.00
JMC Computer Service	Student Management Software	2,326.13
Rays Mid-Bell Music	Sound System	7,600.71
Securly, Inc.	Web Filtering	2,025.62
TimeClock Plus	Timeclock Software	3,159.50
 <u>Flexible Spending Fund</u>		
BASE	Dep Care Claim	614.00