

ALBERT CITY-TRUESDALE COMMUNITY SCHOOL BOARD  
OF DIRECTORS - REGULAR MEETING  
Monday, August 16, 2021 - 5:30 p.m.  
Albert City - Truesdale Library

1. President McCarthy called the meeting to order at 5:34 p.m. with Directors McCarthy, Heuton, Lovin, Holt, and Peterson, Administrator Dicks, and Business Manager Vanderhoff present.
2. There were no visitors at this meeting.
3. Holt moved, seconded by Heuton to approve the agenda as presented, motion carried 5-0.
4. Peterson moved, Lovin seconded to approve the consent agenda as presented, motion carried 5-0.
  - a. Approval of Minutes
  - b. Summary List of Bills
  - c. Financial Reports
  - d. Open Enrollment
  - e. Equity Coordinator Appointment – Appoint Sarah Voyles, Principal as Equity Coordinator
  - f. Level I and II Child Abuse Investigators – Appoint Sara Voyles as Level I Child Abuse Investigator and Buena Vista County Sherriff as Level II Child Abuse Investigator
  - g. Title IV Coordinator – Appoint Wendy Wildeman as Title IV Coordinator
  - h. Board Policy Revisions – Public Purpose and Person Restraint Devices
5. Communications/Celebrations – None
6. Delegations – None
7. Discussion Items – None
8. Action Items
  - a. President McCarthy opened the session for public input, after hearing no comments, President McCarthy closed the session and this item is now considered done.
  - b. Lovin moved, seconded by Holt to approve the Return to Learn Plan as presented, motion carried 5-0.
  - c. Heuton moved, seconded by Holt to approve the AEL lift chair replacement for \$38,850 as presented, motion carried 5-0.
  - d. Holt moved, seconded by Peterson to approve the handbook changes for the 2021-2022 school year as presented, motion carried 5-0.
  - e. Personnel Items
    - i. Resignations
      1. Holt moved, seconded by Lovin to approve the resignation of Nick Leewright, custodian, motion carried 5-0.
    - ii. Contracts/Letters of Employment
      1. Lovin moved, seconded by Heuton to approve Julie Bjork as Instruction Coach and Bill Conlin as Transportation Director, motion carried 5-0.
9. Informational Items
  - a. Principal's Reports – Mrs. Voyles' report covered Preschool Home Visits and preschool numbers, open house, online registration, ISASP results, and professional development plans for the year.
  - b. Superintendent's Report – Mr. Dicks reported on the pledge of allegiance law change, the ESSER III plan, the annual update and financial updates, staffing, the gutter bid, PPEL status and tax rate, bus training, interview update on custodians, and an update on employees.
  - c. Board Sharing – Jake talked about the weed situation on the grounds, can redemption clean up for short-term and long-term solutions, Keith Moe is going to use the NE part of the shop to store some band equipment, and winterizing the water to the ball fields.
10. Adjournment – Holt moved, seconded by Peterson to adjourn at 6:18 p.m., motion carried 5-0.

Next Meeting: September 20, 2021 at 5:30 in the Albert City-Truesdale Library

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Kayla McCarthy, President

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Andrea Vanderhoff, Business Manager

## INVOICES LISTED FOR APPROVAL

7-15-21 through 8-11-21

General Fund

AFLAC	payroll deduction	102.37
AG Partners	fuel	448.02
Alliant Energy	electricity, gas for heating	396.50
Brew Oil	fuel	52.84
BVRMC	training	160.00
Cardmember Services	training	1,778.55
Carroll Refuse Service	garbage/disposal	240.00
Central Iowa Distributing	supplies	523.00
City of Albert City	water/sewer	220.00
Community State Bank	payroll fees	13.91
Cornwell, Frideres, Maher	audit services	2,600.00
Department of Education	bus inspection	450.00
EMC Life	insurance	225.78
Feld Fire Equipment	fire equipment	878.50
Horace Mann	payroll deduction	2,600.00
IPERS	IPERS	10,715.07
ISFIS	GASB 75 compliance	1,000.00
ISEBA	insurance	15,622.17
Mike's Pest Control	pest control	120.00
Newell-Fonda CSD	maintenance services	3,784.26
O'Halloran	bus repairs	1,347.52
Prairie Lakes AEA	training, supplies	462.40
Salvador Flores	transportation	488.18
Sioux Central CSD	open enrollment, tuition	146,468.54
Sioux Lumber	supplies	8.54
Spencer CSD	tuition	2,272.48
Storm Lake Times	subscription	106.15
TASC Client Invoices	payroll fees	83.67
TASC	payroll deduction	1,672.09
Treasurer, State of Iowa	state withholding	3,408.00
TSYS Merchant Solutions	online fees	300.00
US Treasury	FICA, federal withholding	20,240.70
VOYA	payroll deduction	700.00
Sarah Voyles	mileage	120.90
Websites to Impress	website hosting	400.00
Windstream	telephone	940.48

SAVE Fund

School Bus Sales	purchase 2 buses	209,600.00
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Management Fund

Iowa Workforce Development	unemployment	816.00
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PPEL Fund

Aronson Plumbing	HVAC work	737.50
Cardmember Services	furniture	2,252.87
Dan Lullman	cabinets	4,250.00
ISG Group	survey work	1,500.00
Vista Software	accounting software	1,355.25
Walsh Door	security software	625.00

Nutrition Fund  
FrigiTec

repairs

292.01