

ALBERT CITY-TRUESDALE COMMUNITY SCHOOL BOARD OF DIRECTORS

Monday, April 20, 2026 - 5:30 p.m.

Albert City-Truesdale Library

The mission of the Albert City-Truesdale School is to offer equal opportunities for all students to develop the knowledge, skills and character necessary to successfully live in their ever changing, global world of work, community and family.

1. Call to Order and Roll Call – President McCarthy called the meeting to order at 5:30 p.m. with Directors McCarthy, De La Torre, and Lovin; Superintendent Jungers, Principal Dirks, and Pro Tem Secretary Vanderhoff present.
2. Approval of Agenda – Lovin moved, seconded by De La Torre to approve the agenda as presented, motion carried 3-0.
3. Consent Agenda – De La Torre moved, seconded by Lovin to approve the consent agenda as presented, motion carried 3-0.
 - a. Approval of Minutes, Budget Hearing #1
 - b. Summary List of Bills
 - c. Financial Reports
 - d. Open Enrollment
 - e. Board Policy Review 102, 102-R1, 102-E1, 102-E2, 102-E3, 102-E4, 102-E5, 102-E6, 710.01-R1, 710.01-E1, 710.01-E2 review and revision of board policies and include to remove all legal references as allowed by law.
4. Communications/Celebrations – none
5. Delegations – none
6. Discussion Items – Facilities Improvement Project – The Board discussed the outline of the renovation project. They also looked at drawings and blueprints. McCarthy added that we will need to look at tuckpointing some of the older brick areas in the future.
7. Action Items
 - a. Public Hearing - Proposed 2026-27 Budget – Lovin moved, seconded by De La Torre to open the public hearing on the 2026-2027 proposed budget, motion carried 3-0. McCarthy declared the meeting open at 5:39 p.m. After presenting the proposed budget and hearing no oral comments and there being no written comments, De La Torre moved, seconded by Lovin to close the public hearing, motion carried 3-0. McCarthy declared the public hearing closed at 5:40 p.m.
 - b. Approve 2026-27 Budget – De La Torre moved, seconded by Lovin to approve the 2026-2027 budget with a property tax rate of \$10.49 per \$1,000 valuation for a total of \$2,014,163 levied on property, motion carried 3-0.
 - c. Classified Letters of Employment – Lovin moved, seconded by De La Torre to approve the classified letters of employment as presented, motion carried 3-0.
 - d. Principal Contract – Lovin moved, seconded by De La Torre to approve the 206-2027 principal contract as presented, motion carried 3-0.
 - e. Approve the FY25 Audit – De La Torre moved, seconded by Lovin to approve the Fiscal Year 2025 Audit as presented, motion carried 3-0.
 - f. 3-Year Audit Bid – Lovin moved, seconded by De La Torre to accept the audit bid from Cornwell, Frideres, Maher & Associates for the following amount over three years, motion carried 3-0.

Year 1: \$7,600
Year 2: \$7,700
Year 3: \$7,800
 - g. AEA Service Agreement – De La Torre moved, seconded by Lovin to approve the AEA service agreement as presented, motion carried 3-0.
 - h. Employee Handbooks - Classified and Certified – Lovin moved, seconded by De La Torre to approve the employee handbook changes for both classified and certified staff as presented, motion carried 3-0.
 - i. Resolution Ordering Construction for the Albert City-Truesdale Elementary School Renovation Project, and Fixing a Date for Taking of Bids Therefor and Setting the Public Hearing Thereon

Board Member Lovin introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION FOR THE ALBERT CITY-TRUESDALE ELEMENTARY SCHOOL RENOVATION PROJECT, AND FIXING A DATE FOR TAKING OF BIDS THEREFOR AND SETTING A DATE FOR PUBLIC HEARING THERON," and moved that the same be adopted. Board Member Torre seconded the motion to adopt. The roll was called, and the vote was:

AYES: McCarthy, Lovin, De La Torre

NAYS: NONE

Whereupon, the President declared the following Resolution duly adopted:

RESOLUTION ORDERING CONSTRUCTION FOR THE ALBERT CITY-TRUESDALE ELEMENTARY SCHOOL RENOVATION PROJECT, AND FIXING A DATE FOR TAKING OF BIDS THEREFOR AND SETTING A DATE FOR PUBLIC HEARING THEREON

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the Albert City-Truesdale Elementary School Renovation Project; and

WHEREAS, the District has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the Secretary of the Board for public inspection, for the construction of the public improvements; and

WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of the public improvements; and

WHEREAS, before the plans, specifications, form of contract and estimate of cost may be adopted, and a contract for the construction of the public improvements is entered into, it is necessary, pursuant to Chapter 26, Code of Iowa, to hold a public hearing and to post a notice for bids:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ALBERT CITY-TRUESDALE COMMUNITY SCHOOL DISTRICT:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the Albert City-Truesdale Elementary School Renovation Project, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Public Hearing; the public improvements being more generally described as follows:

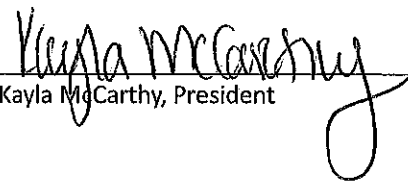
Work generally consists of a base bid of a renovated front entrance at approximately 3,000 SF addition. The base renovation includes updating the secure entrance, office and bathrooms. Alternate 1 includes Area B which are updates to the bus drop off area. Alternate 2 includes Area C which are updates to the east entrance of the school located at 300 Orchard Street, Albert City, Iowa.

Section 2. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders.

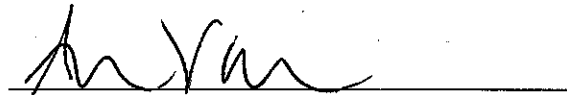
BE IT FURTHER RESOLVED, that the Secretary of the Board or designee be and is hereby directed to post a notice to bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the District or a statewide association that represents the District. Posting shall be not be less than thirteen clear days nor more than forty-five clear days prior to May 12, 2026, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 10:00 A.M. on such date.

The Board of Directors hereby delegates to the Superintendent or his designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Board on May 13, 2026 at 5:00 P.M or a special meeting called, noticed and held for said purpose.

BE IT FURTHER RESOLVED, that the Secretary of the Board be and is hereby directed to publish notice of hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this District. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 5:00 P.M. on May 13, 2026.



Kayla McCarthy, President

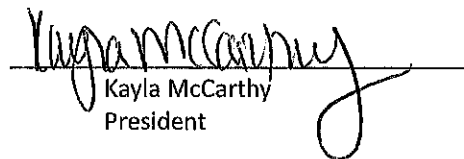
ATTEST:


Andrea Vanderhoff, Pro Tem Secretary

- j. E-Rate Agreements – De La Torre moved, seconded by Lovin to approve the E-Rate Agreements as presented, motion carried 3-0.
- k. Personnel Items
 - A. Resignations – Lovin moved, seconded by De La Torre to approve the resignations as presented, motion carried 3-0.
 - Jordan Pedersen
 - B. Contracts/Letters of Employment – Lovin moved, seconded by De La Torre to approve the contracts and letters of employment as presented, motion carried 3-0.
 - 1. Haley Wieck - Preschool
 - 2. Caidynce Woodley - 5th grade
 - 3. Callie Hanlon - PT Nurse
- 8. Informational Items
 - a. Principal's Report. – Ms. Dirks reported on the recent Family Fun Night held on March 19th, recent high school students that observed in the classrooms, grandparents' day, day of knowledge, ISASP testing dates, and the Parent/Teacher Conferences attendance percentage.
 - b. Superintendent's Report – Mr. Jungers reported on the new head custodian, Day of Knowledge, the return of the rented tractor, gave an update on the finalization of the project drawings, open teaching positions, and finished by giving a timeline of the bid process for the project.
 - c. Board Sharing
- 9. Adjournment – Lovin moved, seconded by De La Torre to adjourn the meeting at 6:00 p.m., motion carried 3-0.

The next regular meeting of the board will be held Wednesday, May 13, 2026 at 5:00 p.m. in the AC-T Elementary Library.


Andrea Vanderhoff
Pro Tem Secretary


Kayla McCarthy
President

Invoices Listed for Approval

3/14/2026 through 4/17/2026

General Fund

AFLAC	Med Ins Payable	1,325.22
AGState	Fuel	2,007.26
Alliant Energy	electricity	649.90
BASE	Med Ins Payable	2,375.33
Kelly Baxter	chauffeur license	20.00
Carroll Refuse Service	garbage/disposal	371.70
City of Albert City	utilities	374.50
Community State Bank	payroll wire	13.00
D&D Auto	bus repairs	561.84
Elan Financial Services	elem supplies	1,012.39
Follett School Solutions	Library site license	888.48
IPERS	IPERS Payable	18,062.90
Iowa Testing Programs	Testing	196.00
ISEBA	Med Ins Payable	22,950.57
Midwest Technology	telephone	873.68
Nelnet	Online Pmt Fees	3.42
One Source	background checks	24.50
Paper Corporation	paper order	1,836.00
PLAEA	AEA Flowthrough	6,219.50
Renaissance	FastBridge Subscription	247.50
Tim Ried	mileage reimb	280.50
Storm Lake Times Pilot	ads/publications	312.33
Treasurer, State of Iowa	State Withholding	2,206.00
TSYS Merchant Solutions	Online Pmt Fees	24.94
US Treasury	Federal Withholding	23,316.32
VOYA 403B	TSA Payable	425.00
Windstream	telephone	270.96

PPEL Fund

Access Systems	copier lease	520.57
B&C Builders	replacement windows	38,719.08
Beck Engineering	engineering fees	28,398.00
Clausen Hardware	Water Coolers	1,554.60
Elan Financial Services	tables	626.92
Feld Fire Equipment	fire equipment	2,584.70
ICN	internet service	86.85
Power Solutions	electrical work	560.28
Vista Software	accounting software	1,200.00
Walsh Door & Hardware	security work	15,185.48

Management Levy Fund

First Dakota Indemnity	WC Premium	2,149.00
School Nutrition Fund		
Anderson Erickson	groceries	899.71
Fareway	groceries	141.99
Martin Brothers	groceries	4,401.19
Student Activity Fund		
Ashley Dirks	supplies	36.41
Elan Financial Services	field trip	340.00