

**ALBERT CITY-TRUESDALE CSD  
Organizational Board of Director's Meeting  
Reading Room – June 20, 2016– 5:30 p.m.**

Board members present: Bryan Beckman, Luke Peterson, Kayla McCarthy, Jake Heuton (5:44 p.m.) and Jen Holt.  
Also present: Superintendent Rob Olsen, Principal Sarah Voyles and Board Secretary Kim Ellrich.

Also present: Laura Sievers

Regular board meeting called to order by Beckman at 5:33 p.m.

Motion by McCarthy; seconded by Peterson to approve the agenda as presented. Motion carried 4-0.

Motion by Peterson; seconded by McCarthy to approve the consent agenda including minutes of the past board meetings, financial reports, and summary list of bills. Motion carried 4-0.

Discussion Items: Reschedule board work session and fall staff recognition event.

Motion by Holt; seconded by Peterson to approve bus driver contracts for 2016-17 school year. Motion carried 5-0.

Motion by McCarthy; seconded by Heuton to approve Ellrich and Cowell letters of employment for 2016-17 school year as presented. Motion carried 5-0.

Motion by Holt; seconded by Peterson to approve giving Business Manager Marcia Johnson approval to pay all bills through June 30, 2016 upon superintendent's approval. Motion carried 5-0.

Motion by McCarthy, seconded by Peterson to approve the student handbook as presented. Motion carried 5-0.

Motion by Holt; seconded by Peterson to approve the TLC mentors and plan as presented.  
Motion carried 5-0.

Motion by McCarthy; seconded by Holt to approve contract modification for Amy Stepec as presented.  
Motion carried 5-0.

Motion by Peterson; seconded by Heuton to approve the changes to the abatement project as presented.  
Motion carried 5-0.

Motion by Holt; seconded by McCarthy to approve letters of employment for Mavis Loving as presented.  
Motion carried 5-0.

Motion by Holt; seconded by Peterson to approve letters of employment for Irene Zabala as presented.  
Motion carried 5-0.

Principal Report: Mrs. Voyles discussed new AC-T website, Lexia intervention program, scheduling and new staff.

Superintendent Report: Mr. Olsen discussed TLC mentors, asbestos abatement, boiler maintenance and laptops for board members.

Communications: Reimbursements for upgrades to Little League field.

Motion by Peterson; seconded by Heuton to adjourn at 7:50 p.m. Motion carried 5-0.

Next regular board meeting is July 18, 2016 at 5:00 p.m.-Board work session at 6:00 p.m.

Kim Ellrich  
Board Secretary

Bryan Beckman  
Board President

## INVOICES LISTED FOR APPROVAL

05/12/2016 - 06/16/2016

**General Fund**

A&M Laundry	cleaning service	64.00
AFLAC	payroll deductions	174.22
AG Partners	fuel	1,206.19
Anderson's Auto	repairs	179.92
Aronson Plumbing	repairs	70.00
B & B Chlorination	rental	20.00
Jordan Bayliss	summer work	391.50
Cardmember Services	supplies	2,426.81
Central Iowa Distributing	supplies	500.00
City of Albert City	water/sewer	477.69
Clausen Hardware	supplies	85.31
Clayton Ridge CSD	open enrollment	3,183.00
Community State Bank	bank fees	42.80
Crossroads	fuel	493.04
DHS Cashier	Medicaid reimbursement	7,605.24
EMC Life	insurance	251.00
Follett	books	858.62
Friends of Lakeside Lab	professional development	150.00
FrigiTec	repairs	256.17
Graham Tire	tire	173.20
IRS	FICA, federal withholding	17,761.79
IASB	background checks	144.00
IPERS	IPERS	11,539.68
ISEBA	insurance	11,134.86
Janitor's Closet	supplies	66.40
Lexia Learning Systems	reading subscription	1,100.00
Melanders	repair	100.00
North Lake Truck	supplies	37.98
Pocket of Posies	staff appreciation	33.99
Post Office	postage	301.00
Prairie Lakes AEA	books	202.92
Presto-X	pest control	227.42
Scholastic	books	2,250.00
School Specialty	supplies	356.01
Sioux Central CSD	whole grade sharing, tuition, shared staff	176,900.03
Sioux Lumber	supplies	179.01
Spencer CSD	open enrollment	3,183.00
Storm Lake Pilot Tribune	advertising	16.00
Storm Lake Times	publications	52.63
TASC Client Invoices	payroll fees	292.91
TASC PVR	payroll deductions	1,688.89
Thayer Trucking	trucking	267.11
Treasurer, State of Iowa	state withholding	2,797.00
Unitypoint	physicals	253.00
Windstream	telephone	129.95

**Management Levy Fund**

Albert City-Truesdale CSD	payroll expenses	10,452.68
ISEBA	insurance	680.92

**PPEL Fund**

B&R Moving	moving costs	2,500.00
Fair-Play	scoreboard repairs	915.03
Grant Wood AEA	software	4,146.00
ICN	internet	118.17
Prairie Lakes AEA	internet	370.50
Snook's Carpet	carpet	20,000.00
Websites to Impress, Inc	school website	1,600.00

**School Nutrition Fund**

Albert City-Truesdale CSD	payroll expenses	5,958.27
Anderson Erickson	groceries	655.12

**Student Activity Fund**

Cardmember Services	field trip	291.10
---------------------	------------	--------